

# Safe@Work-Safe@Home Award

*Sponsored by L'Oréal*



## Entrants will be required to

- Register for and complete one of more of the following main RoSPA Award entry categories listed below, which in turn allow FREE entry into the Safe@Work-Safe@Home Award category.
  - [Achievement Award](#)
  - [Industry Sector Award](#)
  - [Fleet Safety Award](#)
  - [Leisure Safety Award](#)
- Ahead of the February 1, 2023 competitive entry deadline, complete the separate Safe@Work-Safe@Home question set, following the advice contained in the detailed category guidance notes, which are available to download when you log into the online award entry site.
- The primary reference period for this award will be the 2022 calendar year.

## Category overview:

The submission follows the below structure:

### Section 1

- Provide a brief organisation profile, including its structure and principal work activities.
- If applying as a subsidiary of a group and you are using a common group business / health safety and wellbeing management system, this must detail clearly how decisions are made at local level.

### Section 2

- Give an overview of the initiative(s), programme(s) or scheme(s) being put forward for consideration in the Safe@Work-Safe@Home trophy category, including:
  - How the scheme topics are chosen (e.g. Group or local-led initiatives, employee suggestion, partner links)
  - Who coordinates the activities and how
  - Who are the campaigns for (e.g. internal employees, employee's families, local communities)

**Please note:** This guide only provides an overview of the entry criteria for this category. It is not intended as a reference for preparing your submission. Registered entrants receive comprehensive guidance notes via the online entry system.

[www.rospa.com/awards](http://www.rospa.com/awards)

[awards@rospa.com](mailto:awards@rospa.com)

+44 (0) 121 248 2090

### Section 3

Provide information on how initiatives and advice are shared with other companies in the sector and/or supply chain. Such as:

- Industry peers;
- Contractors/subcontractors/temporary workforce;
- Facilities and on-site services such as cleaning and security contractors

### Section 4

Discuss how the impact and success of initiatives are measured

- Qualitative: feedback from those involved/impacted
- Quantitative: number of people influenced/impacted

### Section 5

Partnerships with other local associations/groups to promote safety outside of the workplace

- How are these local partnerships setup/how do they operate?
- Rather than charitable donations and financial support alone, assessors are keen to learn how do such partnerships provide 'hands-on' support and sharing of skills/expertise?

## How entries are judged

In order to qualify for consideration for the trophy, entrants must first have achieved a Gold-level score for an [Achievement Award](#) or [Industry Sector Award](#) submission.

During the assessment process, assessors will highlight entrants with an innovative or noteworthy approach to protecting the safety of their employees outside the workplace.

The judging panel – including award sponsor L'Oréal, will then shortlist the most worthy gold award recipients, prior to collectively deciding on the entrant deemed strongest in this category.

In addition to the trophy, RoSPA will invite the short-listed entrants to form an associated active network, with a view to sharing best practice and continually raising standards.

***Please note:** This guide only provides an overview of the entry criteria for this category. It is not intended as a reference for preparing your submission. Registered entrants receive comprehensive guidance notes via the online entry system.*