



accidents don't have to happen

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Patron: Her Majesty The Queen
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What questions will you need to answer to win a Fleet Safety Award?

Below are the RoSPA Fleet Safety Awards entry questions that show you what you will need to answer in order to win a RoSPA Award. Each question has a word limit of 600 words and you can supply eight pieces of evidence, statistics and real-life examples. By providing this evidence it can help you achieve a higher award level.

1. Provide a brief organisation profile describing the structure of the organisation and its principal work activities including fleet relevant information e.g. number and type of fleet vehicles, number of company drivers and percentage of "grey fleet" drivers and overall annual mileage for employees' work- related driving.
2. Discuss the leadership of work- related road safety throughout the organisation, from senior decision makers to line management at all levels.
3. How is competence of fleet and driver safety managed, including employees' safe driving and managers' ability to manage at-work road safety, and access to source(s) of competent advice and services for management of at- work road safety, such as membership of any relevant bodies?
4. Fleet and driver safety risk assessment / policy document(s), highlighting the main activities they cover.
5. Implementation of fleet and driver safety policies and procedures based on the risks, control measures, priorities, standards and targets identified in the risk assessment. This should show how journeys, vehicles and driver/rider characteristics are all covered.
6. New or innovative approaches or control measures to manage your occupational road risk, especially any introduced since your last award entry (if applicable) or since the company started to manage its occupational road risk.
7. Performance Indicators, including an explanation, if required, of how they work.
8. Communication of occupational road safety information inside and outside the organisation and the involvement of the workforce e.g. via consultation.
9. Arrangements for active monitoring (e.g. licence/vehicle checks, "black box" technologies, behavioural monitoring, health surveillance) of your fleet and driver safety performance and to check that your work- related road safety policies are being put into practice.
10. Investigation of accidents/problems and implementation of the lessons learned.
11. Review of performance against targets, setting new priorities reporting to stakeholders.

