



Environmental Award

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Entrants will be required to

- Complete an [Achievement](#) or [Industry Sector Award](#) submission
- Answer Ten Key Performance Questions
 1. How do your directors and senior managers lead health and safety in your organisation?
 2. How does your organisation ensure that it has access to competent advice and services, including in relation to occupational health?
 3. How does your organisation engage the workforce and their representatives in health and safety and what have been the benefits?
 4. How does your organisation ensure that all its employees and contractors are competent to fulfil their roles in health and safety? Describe the approach taken in the selection and monitoring of contractors.
 5. How does your organisation use risk assessment to identify appropriate control measures for significant hazards to health and safety? *Including additional mandatory theme for Industry Sector entrants (worker fatigue or working at height).*
 6. How does your organisation ensure that health and safety information is communicated effectively within and beyond the organisation?
 7. Describe your organisation's approach to active monitoring and measurement of its safety and health performance, and how this continues to evolve.
 8. How does your organisation ensure that it investigates health and safety problems and implements lessons learned? How does it manage sickness absence?
 9. How does your organisation review its health and safety performance periodically to assess progress against targets, set new priorities and report on them? Describe how the results of reviews inform business planning.
 10. Responding to health and safety challenges presented by the COVID-19 pandemic. *(Includes sub-questions covering your organisation's response).*
- Provide accident, ill health and enforcement data
- Supply cross-referenced evidence to support your entry

Please note: This guide provides an overview of the entry criteria for this category. It is not intended for reference when preparing your submission. Registered entrants will receive comprehensive entry guidance notes.



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- Compile a separate RoSPA International Dilmun Environmental Award submission, linked to supporting evidence. A brief organisation profile is required, followed by a submission structured as follows:

Section 1

In this section, entrants must:

- Provide a signed and dated Environmental Policy. This is an entry level requirement for Dilmun Trophy entries.
- Evidence should be provided that a UKAS certified ISO14001:2004/2015 Environmental Management System / EMAS is established and implemented. If it is not, a strong business case must be cited to explain why not.
- Where an organisation is a member of a group that holds the certification – the applicant organisation's name must be shown in the annex.
- Where externally verified, the certification body's latest report should be included.
- Demonstrate how environmental management is reported. Where your group publishes group reports, it must be clear how the applicant organisation contributes to the report.

Section 2

In this section, entrants must demonstrate how environmental management is dealt with at corporate level. Site based initiatives will be dealt with in Section 4.

- Demonstrate how the environment is considered as part of effective business management process
- Provide evidence of environmental objectives to deliver continual improvement, and the management programmes to deliver them. These must be SMART objectives.
- Show the level of workforce commitment and involvement
- Indicate how experience is shared to promote good environmental management practice
- Describe the regime for environmental monitoring and reporting, and provide evidence

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Section 3

A short summary (200 words approx.) is required of how your organisation contributes in a practical way to all of the following subjects where they are relevant to the company's operations. If they are not relevant state "Not relevant". For three of the subjects expand upon them in more detail (up to 1000 words for all three subjects). As relevant provide quantified data and where possible evidence of third party verification/certification. Note that the judges are particularly looking for evidence of innovative / creative approaches to protecting the environment in current practice and plans. The data provided must be for the last year.

- Carbon and Greenhouse Gas Emissions Monitoring and Reduction including Energy Management
- Implementing the Waste Hierarchy, notably prevention, reuse and recovery
- Hazardous Material Minimisation (if appropriate)
- Pollution Minimisation
- Product Development: For Manufacturing or Construction Sectors: Product Development eg eco-product / build, environmental labelling.
- Biodiversity Action Plans or habitat improvements (direct or supply chain)
- Supply Chain Improvement
- Sustainable Transport* / Green Fleet Logistics

Section 4

This part must include details of any previous enforcement record related to the environment as well as health and safety.

Any pending issues must also be disclosed. If there are no such issues to include, a declaration to this effect is required so that it is clear that the section has not been overlooked.

How entries are judged

A shortlist of the top entries is identified using a scoring matrix based on the published criteria to be covered. These submissions are assessed by separate sub-panels made up of suitably qualified and experienced H&S professionals appointed by RoSPA.

The selection of winners is based mainly on quantitative scores, but in determining the most deserving winner for each trophy the judges will also consider a submission's merits from a qualitative perspective.

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