

Industry Sector Award



Entrants will be required to

- Answer Ten Key Performance Questions
 1. How do your directors and senior managers lead health and safety in your organisation?
 2. How does your organisation ensure that it has access to competent advice and services, including in relation to occupational health?
 3. How does your organisation engage the workforce and their representatives in health and safety and what have been the benefits?
 4. How does your organisation ensure that all its employees and contractors are competent to fulfil their roles in health and safety? Describe the approach taken in the selection and monitoring of contractors.
 5. How does your organisation use risk assessment to identify appropriate control measures for significant hazards to health and safety? *Including additional mandatory theme for Industry Sector entrants (worker fatigue or working at height).*
 6. How does your organisation ensure that health and safety information is communicated effectively within and beyond the organisation?
 7. Describe your organisation's approach to active monitoring and measurement of its safety and health performance, and how this continues to evolve.
 8. How does your organisation ensure that it investigates health and safety problems and implements lessons learned? How does it manage sickness absence?
 9. How does your organisation review its health and safety performance periodically to assess progress against targets, set new priorities and report on them? Describe how the results of reviews inform business planning.
 10. Responding to health and safety challenges presented by the COVID-19 pandemic. *(Includes sub-questions covering your organisation's response).*
- Provide accident, ill health and enforcement data
- Supply hyperlinked evidence to support your entry

Please note: This guide provides an overview of the entry criteria for this category. It is not intended for reference when preparing your submission. Registered entrants will receive comprehensive entry guidance notes.

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Additional information the Panel will look for includes themes such as:

- Board and executive actively involved in HSEQ leadership and governance.
- Inclusive culture where employees are actively consulted with and engaged with on the management of safety and health.
- Evidence of good results due to effective health and safety management – including substantial accident-free periods, but also demonstrable maturity and desire to learn from accidents.
- Quantitative evidence of improvement with reference to indicators, such as results from active monitoring of compliance with key control measures, near miss reporting, monitoring of environmental conditions, health surveillance, training achievement; behaviour monitoring etc.
- A fully integrated approach to occupational health and wellbeing – including measures to control health hazards, and promote positive mental health.
- Detailed tracking/analysis of days lost due to sickness absence (whether or not related to work related injury or work related ill-health).
- Robust procedures for management of contractors and sub-contractors – including selection, control and monitoring.
- The promotion of health and safety externally e.g. via the supply and contracting chain; promoting home and leisure safety of staff and their families and 'good neighbour activities' in the community; sharing information via trade associations and other intermediaries etc.
- A demonstrable quest for continuous improvement, including learning from and benchmarking against other organisations.
- A whole-person approach to the safety and wellbeing of employees, not limited just to the traditional workplace, but also providing skills to stay safe outside of it, in the home and local communities.

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How the entries are judged

Submissions for the Industry Sector Awards are assessed initially by one of a team of RoSPA's assessment team, which is made up of independent health and safety consultants, and experienced senior health and safety professionals.

All submissions are scored, with most weighting being on the answers to the Key Performance Questions and documents provided as supporting evidence. Assessors are instructed not to make assumptions about aspects of performance which, although they may happen 'on the ground', are not adequately described and supported by evidence in the submission.

Following the preliminary marking of entries, a cut off mark is used to identify a shortlist of candidates for each Sector Award.

As the Sector Awards are competitive, success depends on the overall quality of the winning submission relative to other entries, not simply on achieving or exceeding a certain score. It is important to note however that, as the Awards aim to recognise and celebrate excellence, RoSPA reserves the right not to make a Sector Award (or Highly Commended/Commended) if no entry is judged to have demonstrated a sufficiently high standard of performance.

The expert, independent [Adjudication Panel](#) works in February and March, when shortlisted entries are examined by additional judges to select the winner and commendations in each sector.

The Sir George Earle Trophy finalist stage

Overall winners of each industry sector are put into the Sir George Earle Trophy competition – to find the strongest entrant from amongst industry sector winners. As part of this process, following additional assessment by the Judging Panel, a shortlist of the top industry sector winners is reviewed further by the panel, who put forward three Sir George Earle Trophy finalists to the finalist stages.

These three finalists are invited to host a site visit form members of the judging panel, and also deliver a presentation to the assembled judging panel.

The additional finalist phase usually takes place during March/April (calendar dependent).

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