



RoSPA's National Occupational Safety & Health Committee (NOSHC)

**Minutes of the Meeting held on Friday 7<sup>th</sup> February 2014 at 11.00 am.  
at BDO Stoy Hayward, 55 Baker Street London W1U 7EU**

<b>ATTENDANCE</b>	
<b>Organisation</b>	<b>Representative</b>
NEBOSH	Teresa Budworth - CHAIR
APIL	Lorraine Gwinnutt
BOHS	Tracey Boyle
Co-opted	David Eves
Co-opted	Sheila Pantry
Consultant	Howard Fidderman
ECA	Paul Reeve
EEF	Terry Woolmer
IOSH	Declan Gibney
MPA	Martin Isles
RoSPA	Roger Bibbings
RoSPA	Charlotte Henderson
RoSPA	Karen McDonnell
Safety Groups UK	Mike Nixon

<b>APOLOGIES</b>	
<b>Organisation</b>	<b>Representative</b>
BPIF	Simon Lunken
CBI	Hannah Murphy
ENA	Mike Leppard
HSE	Gill McElvogue
LSC	Christina Doherty
UNITE	Bud Hudspith
Waste Industry S&H Forum	Chris Jones

<b>No</b>	<b>Work Activity</b>	<b>Background</b>	<b>Current Position</b>	<b>Action Required</b>
1	Welcome		Teresa Budworth, Chair, NOSHC welcomed everyone to the meeting and asked members to introduce themselves.	
2	Apologies		Listed	
3	Minutes of the Meeting 02/10/13		One point of accuracy was noted by Martin Isles: Item 13, page 8, Eric Darlow (retired former head of HM Inspectorate of Quarries) wrongly minuted as Eric Dyke. <b>Action:</b> Minutes of the meeting	CH

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			02/10/13 to be corrected.	
<b>4</b>	<b>Review of Actions and Matters Arising</b>			
<b>4.1</b>	<b>Report from RoSPA -LASER Alliance</b>	Article on LASER in RoSPA OSH Journal and SHP	Article published in the February edition of the RoSPA OSH Journal (Please see <b>annex 1</b> ). Declan Gibney had spoken to Richard Jones, IOSH with regard to an article in SHP and encouraging IOSH members to use LASER centres for meetings.	
<b>5</b>	<b>Report from RoPSA</b>			
<b>5.1</b>	<a href="#">RoSPA Awards</a>	The RoSPA Awards 2014 process was underway, including the <a href="#">SME Assistance Trophy (SMEAT)</a> – to recognise the most outstanding contribution made by a Trade Association (TA), to providing health and safety assistance to SMEs.	Roger Bibbings had identified a number of TAs to be considered for the award. The role of the TAs in providing health and safety assistance was not appreciated and SMEAT offered the opportunity to recognise these contributions. Roger had given a presentation on the ‘Health Risks at Work’ campaign to the Health and Safety Committee of the National Association of Steel Service Centres (NASS) on 5 <sup>th</sup> February and had been very impressed with their work on health and safety.	
<b>5.2</b>	<b>MORR – Managing Occupational Road Risk</b>	The findings from the RoSPA /BNFL 2012 Sponsored Project - Strategic review of the Management of Occupational Road Risk by UCL, PACTS and TRL would soon be published.	The report would be used to reboot MORR.	
<b>5.3</b>	<b>Public Health</b>	The RoSPA Public Health agenda was ongoing.	RoSPA were holding a family safety week 24 <sup>th</sup> – 28 <sup>th</sup> March 2014.	
<b>6</b>	<a href="#">Triennial Review of HSE</a>	RoSPA broadly welcomed the conclusions. View <a href="#">RoSPA’s initial statement</a> .	<b>Fee for Intervention</b> The recommendation to end Fee for Intervention would leave a budgetary hole which would have to be filled by income generated by the HSE itself.  The Committee raised concerns with regards to a commercial side of HSE which would create a difficult dynamic. It was agreed that there was more scope with the HSL who had the facilities and expertise to provide training and this	

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			<p>would separate the HSE field activities from its commercial side. It was agreed that any proposals would need an open and public debate.</p> <p>Terry Woolmer reported that there was a current review of how HSE managed its European business.</p> <p><b>Health and Safety Champion</b> The HSE lacked a Champion - there was no political heavyweight behind health and safety. <i>The BSC <a href="#">John Rimmington interview: enduring the firestorm</a> referred to the HSE's current lack of political protection.</i> It was suggested that Martin Temple might be prepared to carry on his thinking. John Armitt was also mentioned.</p> <p><b>HSE Board</b> The recommendation to enhance the effectiveness of the HSE's board was welcomed by the Committee. It was not considered fit for purpose and needed to include members with an active role in health and safety.</p> <p>RoSPA would keep an eye on the progress of the recommendations.</p>	
7.	<b>Work of NOSHC in 2014/15</b>	<p>Roger Bibbings was retiring on the 14<sup>th</sup> February and was handing the role of Committee Secretary over to Karen McDonnell, Head of RoSPA Scotland. He would still attend NOSHC meetings.</p> <p>In the past the Committee had focused on key issues, for example: SMEs, Directors, Accident Investigation, and to some extent this work had had influence.</p> <p>Roger had circulated a discussion note on the plans for NOSHC in 2014/2015, focusing on the strategic direction of Health and Safety, engaging with key players to produce recommendations on the way forward.</p> <p>Tom Mullarkey, CE RoSPA and the</p>	<p>Teresa Budworth asked the Committee members for their views with regards to focusing on one topic and the suggestion of 'OSH Perception'. She summarised the discussion as follows.</p> <p>The committee agreed that focusing on one key issue was a good idea but thought 'OSH Perception' was an intangible issue and questioned what the outcome would be.</p> <p>The preference was to focus on something a bit more concrete, for example Occupational Health, specifically Occupational cancer. See press release World Cancer Day - <a href="http://www.worldcancerday.org/press-release-wcd-2014">http://www.worldcancerday.org/press-release-wcd-2014</a></p>	

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		<p>Communications team suggested the Committee to narrow their focus and concentrate on the 'Perception of Occupational Safety &amp; Health'.</p> <p>Roger had circulated a draft 'Inquiry into perceptions of OS&amp;H'</p>	<p>Focusing on this topic would be pushing on an open door following from the Temple Review's recommendation to sharpen the focus on work-related health damage and this was an area where the Committee might be able to contribute more significantly. One of the outcomes may be to improve the perceptions of OSH.</p> <p>Roger Bibbings agreed that Occupational Health was a key issue, SGUK were focusing on this by promoting Health Risks at Work (HRAW). Jane Willis, HSE had given a presentation at the SGUK meeting in January and mentioned the work of the HSE in engaging others to work in partnership with the common aim of preventing occupational disease. (See <b>annex 2</b>).</p> <p>However, he argued for the 'OSH Perception' issue and for the Committee to engage with the wider community.</p> <p><b>ACTION:</b> It was agreed that a small working party be formed to carry out a scoping exercise and develop a plan to be agreed at the next meeting. Volunteers for the working party: Teresa Budworth, Tracey Boyle, Sheila Pantry and Karen McDonnell. Paul Reeve offered to contribute where possible.</p> <p><b>ACTION:</b> Lawrence Waterman had looked at the issue of OSH Perception for the BSC and Terry Woolmer agreed to see if the minutes of the meeting could be made available to the Committee.</p>	<p>TB, TBoyle, SP, KMc, PR</p> <p>TW</p>
8	<p><b>Corporate Manslaughter and Section 37 prosecutions</b></p>	<p>Roger Bibbings and Howard Fidderman had attended a forum in January exploring key issues in relation to offences under both statutes.</p> <p>Roger Bibbings had circulated his February Parting Shot on the issue 'Directing Directors'.</p>	<p>Howard commented that it was too early to say whether CMCHA 2007 was working or not.</p> <p>Many companies were not aware if the the IoD/HSE guidance for Directors, <a href="#">Leading health and safety at work</a></p> <p>One of the key aims of the RosPA awards that needed more work was to provide a learning legacy and show what good look especially with regards to</p>	

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			Directors duties.	
9	<b>Accident Investigation</b>	<p>Roger Bibbings reported that he had received the latest working draft of the “Investigating workplace accidents and incidents – A Brief Guide” from Paul Cooke, HSE to be published at the same time HSG245 was withdrawn.</p> <p>The leaflet would be supported by an online accident investigation form, with guidance on how to complete it based on and retaining the essential information in the HSG245. <b>See annex 3 and 4</b></p> <p>The proposal was that the guidance would sit on a dedicated webpage that could be built on, adding new materials to keep the topic fresh, such as case studies and new academic research. Paul Cook has asked for any information from NOSHC members on materials to link to.</p>	<p>Although disappointed that the detail was missing, RoSPA Broadly welcomed the guidance and would help to promote it when it was published. One of RoSPA’s messages had been that learning from near misses was a lot easier than learning from accidents and this message had been included in the guidance.</p> <p>It was commented that a simplified leaflet was useful to some companies that have never had an accident.</p> <p><b>ACTION:</b> The Committee were asked to send suggestions of further information and links to be included on the HSE website to Paul Cook  <a href="mailto:Paul.Cook@hse.gsi.gov.uk">Paul.Cook@hse.gsi.gov.uk</a></p> <p>Roger Bibbings wanted to highlight the need to do high level in depth inquiries on small low level incidents to provide insights on how to prevent common accidents.</p>	All Committee
10	<b>Recent / Current HSE consultations</b>		Any feedback on consultations, please send to Karen McDonnell. <a href="mailto:kmcdonnell@rospa.com">kmcdonnell@rospa.com</a>	
11	<b>Safety Groups UK</b>	<p>Mike Nixon provided an update.</p> <p>There had been a slight increase in the number of entries to the SGUK awards for 2013, which had been presented at the House of Lords Awards luncheon in January. The Harrogate &amp; District Health and Safety forum was the overall Alan Butler Award winner.</p> <p>Marcia Davies, SGUK Vice President continued her shake up of the organisation, heading a stock taking exercise and working with groups to move forward.</p> <p>SGUK continued to promote the <a href="#">Health Risks at work</a> (HRAW) initiative. The campaign addressed</p>		

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		<p>five key health at work risk areas; Skin; Breathing; Hearing; Muscles, Bones and Joints; and Wellbeing</p> <p>As part of a five year rolling programme, SGUK would be concentrating on one aspect of the HRAW initiative each year.</p> <p>The 2013/14 focus was on 'Risks to your skin' including the update to the <a href="#">'It's in your hands'</a> information leaflet.</p> <p>Copies of the campaign materials, including the 10 minute introductory DVD were available from Mike Nixon <a href="mailto:treasurer.sguk@ntlworld.com">treasurer.sguk@ntlworld.com</a></p>		
12	History of OS&H	<p>Sheila Pantry reported on progress with the 'History of Health and Safety at Work' website</p> <p><a href="http://www.aitisol.co.uk/prototypes/history/index.html">www.aitisol.co.uk/prototypes/history/index.html</a></p> <p>The Brief History "Two steps forward, one step back" by David Eves was now available on the website including a printable pdf copy. It was an important document and essential reading for people starting out in health and safety to see the journey, mistakes and lessons of the past.</p> <p>The proposed launch was the 28<sup>th</sup> April to coincide with <a href="#">Workers Memorial Day</a>.</p>	<p>It was agreed that the website and David Eves' paper should be required reading for new inspectors and part of the syllabus of health and safety professionals.</p> <p><b>ACTION:</b> Sheila asked if anyone had anything to add to the website and asked for members' biographies so that these could be included.</p> <p><b>ACTION:</b> For the launch, RoSPA would ask other health and safety organisations (NEBOSH, IOSH, BOHS) to do a joint press release.</p>	<p>All Committee</p> <p>Roger Bibbings</p>
13	Reports from Members			
13.1	Tracey Boyle, BOHS		<p>BOHS were looking at working with partners on an awareness raising initiative, possibly on lung disease. They were currently working up a proposal.</p> <p><a href="#">BOHS had bursaries</a> available aimed at encouraging those already working in the field of occupational health and safety to take their first steps towards a possible career in occupational hygiene.</p> <p>The BOHS Annual Conference was taking</p>	

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			<p>place 8 – 10 April 2014 at Nottingham Trent University Conference Centre.</p> <p>The international Occupational Hygiene Association (IOHA) International Scientific Conference in 2015 will be organised by BOHS - 25 – 30 April 2015, London.</p> <p>Five Short videos by BOHS about Occupational Hygiene were available on the <a href="#">website</a>.</p>	
13.2	Declan Gibney, ISOH	See <b>Annex 5:</b> NOSHC update on IOSH		
13.3	Sheila Pantry		Following the successful 25th Anniversary Seminar of the <a href="#">Fire Information Group</a> last year a similar event would be held in 2014.	
	<b>Date of next Meeting</b>	17 <sup>th</sup> June 2014 –BDO, London <b>TBC</b>	As the date of the meeting coincided with the <a href="#">Safety &amp; Health Expo</a> at Excel, London (17-19 June 2014). The option of holding noshc at excel would be explored. If not successful a new date would be circulated.	

**Annex 1:** LASER Article, 'Learning about risk' – February 2014 RoSPA OSH Journal

**Annex 2:** Presentation to the SGUK Meeting– Jane Willis, Director of Cross-cutting Interventions Directorate, HSE

**Annex 3:** Draft – 'Investigating workplace accidents and incidents – A Brief Guide'

**Annex 4:** Draft – 'Guidance - Accident report and investigation form'

**Annex 5:** NOSHC update on IOSH

## Annex 5: NOSHC update on IOSH

### NOSHC update on IOSH – February 2014

- **News:**

- IOSH is launching its Life Savings Ireland campaign in Dublin, at Dublin Castle, on 12 February 2014
- IOSH has a new website operating platform and has launched its new look website

- **Activities:**

- IOSH Chief Executive, Jan Chmiel has just Chaired the 'Intersec' conference in Dubai
- IOSH has been supporting the Transport for London drive to improve cycle safety in London (Construction Logistics and Cycle Safety)
- IOSH is organising this year's 'Workingonsafety.net' conference in Glasgow on 30 September – 3 October 2014
- IOSH has been granted 'Category A Liaison' status by ISO in relation to ISO / PC 283, the committee set up to develop the new OSHMS standard ISO 45001

- **Coming events:**

- IOSH Honorary Vice President's lunch will take place in the House of Lords on 20 March 2014
- IOSH annual conference is 17-18 June 2014 this year at London's Excel conference centre and is merged with the SHE Expo (17-19 June 2014)

- **Consultations:**

- 'Financial Reporting Council' on their '*Exposure Draft: guidance on the Strategic Report*'
- Review of UK and EU balance of competences: call for evidence on social and employment policy by BIS