



RoSPA's National Occupational Safety & Health Committee (NOSHC)
Minutes of the Meeting held on Monday 1st October 2014 at 11.00 am.

at RoSPA, Edgbaston, Birmingham B15 1RP

ATTENDANCE	
Organisation	Representative
MPA	Martin Isles – Vice Chair
RoSPA	Karen McDonnell – Secretary
RoSPA	Roger Bibbings – Partnership Consultant
RoSPA	Frances Richardson – Director of Operations
HSE	Rachel Grant
Safety Groups UK	Mike Nixon
Co – opted	Shelia Pantry
BOHS	Tracey Boyle
RoSPA	Laura Mann

APOLOGIES	
Organisation	Representative
IOSH	Declan Gibney
Waste Industry S&H Forum	Chris Jones
ENA	Mike Leppard
APIL	Cenric Clement – Evans
Visitor	Howard Fidderman
Co – opted	David Eves CB
UNITE	Bud Hudspith
NEBOSH	Teresa Budworth – Chair
EEF	Terry Woolmer

No	Work Activity	Background	Current Position	Action Required
1	Welcome	Martin Isles, Chaired the meeting in Teresa Budworth's absence.	Martin welcomed everyone to the meeting and asked members to introduce themselves.	
2	Apologies		Listed	

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2.1	Birmingham October Meetings	It has been suggested that future October meetings are held in London to improve attendance.	Discussed holding at BDO in October 2015. ACTION: To ask members their opinion regards meeting in London instead of Birmingham for future October meetings.	LM
2.2		Charlotte Henderson's departure from RoSPA	Recorded thanks to Charlotte and best wishes to Teresa for a speedy recovery.	
3	Minutes of the Meeting 7 th February 2014		Proposed by Shelia Pantry and Seconded by Martin Isles the minutes of the meeting were agreed as a true representation of the meeting held.	
4	Review of Actions and Matters Arising	<p><i>Updates on outstanding actions (circulated with the agenda) are covered under relevant items.</i></p> <p>Item 5 : Committee members to send photos and profiles for inclusion on NOSHC webpage</p> <p>Item 14.1: RoSPA to write to the CBI to ask if we could be represented on the CBI Health and Safety Forum</p>	<p>Martin Isles unable to get onto the NOSHC web page. Roger Bibbings reminded those present of the user name and password.</p> <p>Thanks to those who had already supplied this , any outstanding information should be sent to LM by 31st October</p> <p>ACTION: Laura Mann to close out.</p> <p>Response from CBI indicated that this was a members only forum so unfortunately there was not an opportunity for us to attend. An invitation to attend and present at a future meeting was extended to NOHSC.</p> <p>Roger Bibbing suggested that MORR would be a suitable topic given the recently completed research by Helman et al. This will be the topic of a seminar to be held in London on 9th October. One of the outputs from the seminar will be a 'next steps' in MORR report</p>	LM

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			<p>which will be circulated to NOHSC members in due course.</p> <p>ACTION: Karen McDonnell to circulate when available.</p>	KMcD
5	Report from RoSPA	<p>The meeting agenda covered the majority of RoSPA's work relevant to the Committee.</p> <p>An Oral report was given which included responses to Consultations:</p> <p>CD261 – CDM Regs</p> <p>CD266 – PUWER ACOP</p> <p>CD273 – Self-employed exemptions</p> <p>CD274 – Confined space ACOP</p> <p>RoSPA Awards: Karen McDonnell reported back regarding the RoSPA Awards. This year there were over 2000 winners</p> <p>RoSPA Scotland OSH Congress: Karen McDonnell reported back on the congress entitled 'Making Accident Prevention a Priority for Scotland'.</p>	<p>Karen McD thanked those who had shared their responses to CD261 – CD274. The HSE on-line proforma has made it easier to provide feedback.</p> <p>KMcD had experienced difficulty in responding to the review of the implementation of the National Local Authority Enforcement Code. The question set relied on having had experience of an enforcement visit, which precluded providing generic feedback.</p> <p>ACTION: Karen to suggest feed back to Rachel Grant</p> <p>Frances Richardson highlighted a new category within Specialist Awards and Trophies: Guardian Angel Awards, these recognise and celebrate the work of individuals who have gone 'above and beyond' to improve the safety of others. The winners have shown commitment to safety and accident prevention through their personal initiative, diligence and enthusiasm.</p> <p>The Congress had been chaired by a member of the RoSPA Scottish Higher Performer's Forum, John Johnson.</p> <p>The event was well attended and the audience engaged with each speaker in relation to specific topics.</p> <p>Commenced with an lively panel debate which considered what opportunities</p>	KMcD

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		<p data-bbox="392 1211 692 1245">RoSPA Scotland Awards</p> <p data-bbox="392 1417 780 1451">2014 Allan St John Holt Lecture</p> <p data-bbox="392 1485 839 1883">Roger Bibbings outlined that for the last six years, working in partnership, Royal Mail and RoSPA have organised an annual lecture to commemorate the life and work of Allan St John Holt OBE and to provide a platform for challenge and debate to stimulate fresh thinking about how to further reduce work related accidents and ill health.</p> <p data-bbox="392 1895 839 2007">Allan devoted his life to advancing the cause of better health and safety and was massively influential</p>	<p data-bbox="863 338 1342 450">exist to improve working environments for all in Scotland given the momentum around the imminent referendum</p> <p data-bbox="863 483 1246 551">Improving health and safety performance: Karen McDonnell</p> <p data-bbox="863 595 1358 752">This paper provided an insight into the role of the NOHSC and proposed activity to engage with Higher Performer's linked to the RoSPA Awards.</p> <p data-bbox="863 786 1350 1111">Additional papers included the Stockline Explosion 10 years on- price paid and lessons learned, and Workplace Transport – assessing the risks. The latter provided an insight into two successful prosecutions and what organisations need to have in place to prevent this happening to them.</p> <p data-bbox="863 1200 1358 1357">These were presented on the 17th of September, major awards presented at the evening awards dinner where RoSPA hosted 550 people for dinner.</p> <p data-bbox="863 1469 1358 1659">Karen McDonnell asked if it was possible to dial in to the conference or could it be made available as a pod cast. This would be to the benefit of interested parties based remotely from the venue.</p> <p data-bbox="863 1693 1318 1727">Action: RB/LM to discuss with venue</p>	<p data-bbox="1382 1704 1477 1738">RB/LM</p>

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		<p>in the professionalisation of this important subject. (Texts of many of the previous lectures are accessible on the RoSPA Website).</p> <p>This year's lecture is to be delivered by Dr Clifford Mann, President of the College of Emergency Medicine. Dr Mann is the spokesman for front-line NHS services involving hospital Emergency Departments ('A&E') and it is his members who treat the 22m people who attend A&E every year – a huge number that is increasing by 5% every year. As a result of this relentless growth in demand, A&E is under enormous pressure, especially on certain days of the week and at certain times of year.</p> <p>The title of Dr Mann's lecture is "Can accident prevention save the NHS?"</p> <p>A supplementary question could be "How can employers and employees use decades of success in road and occupational safety to reduce the number of home and leisure accidents that are putting so much pressure on A&E?. The event will be taking place on Monday 20th October 2014 at The Phoenix Centre, Royal Mail Mount Pleasant, Phoenix Place, London, starting at 13:30.</p>	<p>There was some discussion about how to get this topic introduced to schools or on to the national curriculum. Roger mentioned that the subject of Health and Safety is included the national curriculum for senior school pupils at some level, but agreed that it was not enough.</p> <p>Note: RoSPA National Education Committee has this issue as a standing item on it's agenda.</p> <p>Shelia suggested that Health and Safety should be taught even earlier than that perhaps even from the ages of 9 – 12 years. Whilst undertaking recent research Sheila had been very surprised to find that even at degree level of education there was a lack of access to Occupational Health and Safety information.</p> <p>There was agreement that new technology and social media could be used to raise awareness of health and safety related issues to this target audience.</p> <p>Rachel Grant highlighted the HSE's 'Sensible Health and Safety Management in Schools' webpages.</p> <p>Mike Nixon mentioned that Safety Groups UK are working with IIRSM on an experiential learning programme for 14 – 16 year olds.</p>	

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6	Work of NOSHC	Higher Performers (HP) Forum		
		An approach to be made to Higher Performer's with the proposal for a Higher Performer's Forum, with a view to holding a stakeholder event.	<p>Karen McDonnell presented the following proposal:</p> <ol style="list-style-type: none"> 1. RoSPA to identify list of major award winners. 2. Draw out a sample of 50 companies. 3. LM to contact 4. RB to present HP with an overview of the RoSPA vision...'interview' in association with pre-agreed question set. 5. Identify interests, establish enthusiasm for working together. 6. Bring together at stakeholder event. 7. Establish forum. <p>Roger Bibbings provided an overview of the Robert Campbell Institute and RoSPA's 24/7 agenda. Is there an appetite for working together? and how would we convince the sceptics to embrace on 24/7 safety.</p> <p>Karen McDonnell felt confident that major award winners could convince the sceptics, based on her experience working with Higher Performer's in Scotland. Higher Performers are aware of the benefits of promoting a 24/7 agenda. RoSPA award winners can influence 2.4 million employees and if energised could make a significant impact on both UK health & safety and public safety performance</p>	<p>KMcD/RB</p> <p>LM RB</p> <p>RB</p> <p>RB/KMcD</p>
7	Preventing Occupational Disease	NOSHC's contribution to preventing occupational disease. Update on working together with the BOHS	<p>RoSPA representative to attend Abu Dhabi congress in October 2014.</p> <p>BOHS continuing to prepare for respiratory health campaign to be launched 28th April 2015 Workers Memorial Day</p>	

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			<p>There was an extensive discussion about the production of asbestos in the middle east. As recently as 1997, Canada exported 430,000 tonnes of asbestos - more than 96% of production - most of it to the developing world. Canada is the world's second-largest exporter of asbestos after Russia</p> <p>Karen McDonnell encouraged NOHSC members to share information through the HSE's Tackling Occupational Disease on-line community.</p>	ALL
8	Recent/Current HSE Consultations	<p>Members' views are sought of recent consultations</p> <p><i>'CD275 – Consultation on draft Approved Code of Practice (ACOP): Safe use of lifting equipment (L113)[2]</i></p> <p><i>This consultative document seeks your views on the revised version of the Approved Code of Practice (L113) relating to the Lifting Operations and Lifting Equipment Regulations 1998 (LOLER). This revision follows the agreement to review such documents identified by Professor Ragnar Löfstedt. Consultation began on 20 August and ends on 14 October 2014`</i></p>	Karen McDonnell encouraged members to share their consultation responses with RoSPA.	ALL

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10	History of OS&H	<p>Sheila Pantry reported on the 'History of OS&H' project website www.historyofosh.org.uk which was launched on 28th April.</p> <p>Comments had been received worldwide and the RoSPA Press Team had received a lot of interest.</p>	<p>Interest from across the world, can provide data regards number of hits.</p> <p>Sheila asked if NOHSC members would consider adding History of OSH website details to their email signatures.</p> <p>The Time line is expanding, adding information routinely. David Eves had recently contributed a piece by the late Nora Curry.</p> <p>Sheila suggested that NOHSC biographies could be added to site, and that those present should encourage others to contribute in this way.</p> <p>Sheila is also exploring links to the Association of Retired HSE Inspectors, and can circulate their newsletter for information.</p>	<p>SP</p> <p>ALL</p> <p>SP</p>
10	POOSH – UK and Scotland update	POOSH UK had met most recently on the 18 th of September.	<p>Karen McDonnell highlighted that organisations represented at POOSH provide a written report of activities since the last meeting which is circulated in prior to each scheduled meeting.</p> <p>She suggested that this would be a useful model for the NOHSC to adopt.</p> <p>Action: Laura Mann to canvas opinion prior to February meeting</p> <p>Consultants Register had been discussed from the perspective of how beneficial it had been to businesses and individual consultants. HSE have handed the</p>	LM

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			<p>register over to a management committee.</p> <p>Mike Nixon mentioned that the Register had not been as effective as he had anticipated.</p> <p>Roger Bibbings suggested that a more effective route would be to focus on Chambers of Commerce who provide an array of advice to the 'hard to reach' SME's. Ensuring that businesses see how health and safety fits with their wider business agenda.</p> <p>IOSH Occupational Cancer campaign to be launched in December 2015</p> <p>Karen also reported that BOHS have very kindly agreed to fund the POOSH secretariat for three meetings (including 18th September meeting).</p> <p>Karen Also informed the meeting that IOSH launched their Occupational Cancer Programme on 18th September</p>	

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	POOSH – UK and Scotland update	POOSH Scotland had met most recently on 28 th May	<p>The meeting follows the same pattern as POOSH, reports submitted in advance for each meeting.</p> <p>SQA Road Safety Qualification launched level 7 modular programme. Provides anyone coming into Road safety with strong underpinning knowledge of the issues plus how to plan and evaluate interventions. There is a standalone unit on the Management of Occupational Road risk that assists organisations to understand the key elements of this topic which includes engaging senior managers and evaluating the impacts of interventions. RoSPA manage the qualification which will also be made available in England Wales and Northern Ireland.</p> <p>Specialist Community Public Health Nursing (Occupational Health) The Post Graduate Diploma Specialist Community Public Health Nursing (OH) is designed to enhance the education and training of First Level Nurses wishing to gain a Specialist Practitioner qualification.</p> <p>The course will enable First Level Nurses to obtain both an academic qualification and a professional qualification in Occupational Health and be entered on to the 3rd part of the NMC register.</p> <p>http://apply.uws.ac.uk</p>	

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12	BSI Updates	Updates from the last BSI Meeting	<p>Karen McDonnell, attends HS/1 last meeting on 12th September focussed on 45001 . UK comments allocated to subgroups, led on clause 3 terminology working with Richard Jones of IOSH and the next meeting is 6th October</p> <p>UK Stake holders meeting will be 28th October in Southampton</p> <p>World -wide meeting in Rwanda during early December.</p> <p>39001 'Road Traffic Management', Nick Lloyd RoSPA Road Safety Manager (England) to attend next meeting on 13th October 2014.</p>	
13	Safety Groups UK SGUK	Mike Nixon Safety Groups Secretary reports:	<p>A change to the management committee as there are now 10 trustees and new constitution.</p> <p>Income has increased slightly due to the folding of the Leicester Safety Group and the funds have been ring fenced with discussions to re invest into another programme for the area.</p> <p>Pleased to announce John Cairns has received a BSIF award. He is also hosting 2 construction dust partnership events in Derbyshire and Oxford on 20th October and 22nd October.</p> <p>Making preparations for Safety Groups Awards 2015</p> <p>Signed up with IOSH on Occupational Cancer Campaign.</p>	

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			<p>M.O.U with BSIF and M.O.U with IIRSM</p> <p>Gave thanks to Charlotte for all of her hard work over the years.</p> <p>Marcia Davis sending out her stock take exercise to all groups</p> <p>Forthcoming events available via SGUK calendar</p> <p>Action LM to circulate to NOHSC members</p>	LM
14	Reports from Members	Reports from members are invited. Events attended on behalf of RoSPA		
14.2	Tracey Boyle BOHS	Update on BOHS campaigns mentioned at item 6.	<p>BOHS to promote Asbestos Roadshows, have training modules available to communicate issues to school pupils.</p> <p>Production of asbestos and derogations discussed at length.</p> <p>Roger Bibbings suggested NOHSC should write to the prime minister and/or the UN to pursue a ban on mining fibre.</p>	RB
14.3	Rachel Grant HSE	Update on HSE Activities	<p>Rachael Grant highlighted the following:</p> <p>HSE Asbestos campaign, launched on 29th September, 'Beware Asbestos'.</p> <p>Target audience those involved in building works/refurbishment, information packs available from B&Q trade centres. HSE site hosts a 'Beware Asbestos' app an innovative approach to interacting with target audience with a view to changing behaviours.</p>	

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			<p>Myth busters continues and is doing well</p> <p>Published annual statics 29th October 2014</p> <p>HSE have 2 new board members and a new Chief Executive Mr Richard Judge</p> <p>Martin Isles asked if Mr Judge could be invited to a future meeting of NOHSC.</p> <p>Roger Bibbings suggested that a mapping exercise to identify initiatives linked to occupational ill-health would be useful. In the absence of this ensuring that details are logged with the HSE on-line community would be a useful first step.</p> <p>Euroweek: are NOHSC members participating, what messages are/should NOHSC promote?</p>	<p>KMcD</p> <p>KMcD/RB</p>
15	AoB	Martin Isles: Congratulated Karen McDonnell for becoming President Elected of IOSH		
	Date of next Meeting	1 ^{2th} February 2015 – RoSPA, London		