



RoSPA's National Occupational Safety & Health Committee (NOSHC)

Minutes of the Meeting held on Friday 20th March 2015

at BDO, London, W1U 7EU from

ATTENDANCE	
Organisation	Representative
NEBOSH	Teresa Budworth - Chair
MPA	Martin Isles – Vice Chair
RoSPA	Karen McDonnell – Secretary
NFU Learning & Development	Paul Reynolds
WISH	Chris Jones
HSE	Rachel Grant
Safety Groups UK	Mike Nixon
Unite	Bud Hudspith
ENA	Mike Leppard
Visitor	Howard Fidderman

APOLOGIES	
Organisation	Representative
RoSPA	Roger Bibbings – Partnership Consultant
IOSH	Declan Gibney
Co-opted	Sheila Pantry
CBI	Katy Pell
ECA	Paul Reeve
EEF	Terry Woolmer

No	Work Activity	Background	Current Position	Action Required
1	Welcome		Teresa welcomed everyone to the meeting and asked members to introduce themselves. KMCD advised that a replacement for Laura Mann was being recruited and they would be based in RoSPA's Edinburgh Office.	
2	Apologies		Listed	

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2.1	APIL	An approach has been made to RoSPA regards a different way of working in partnership, won't attend NOSHC going forward.	Considering keys themes/topics. ACTION: KMcD to keep NOSHC updated.	KMcD
3	Minutes of the Meeting 7 th February 2014		Proposed and seconded the minutes of the meeting were agreed as a true representation of the meeting held.	
4	Review of Actions and Matters Arising	<i>Updates on outstanding actions (circulated with the agenda) are covered under relevant items.</i>		Review of Actions and Matters Arising
4.1	Meeting venue	Suggested a move to BDO for October meetings to improve attendance, limited feedback.	Agreed that no perceived benefit of changing venue continue to hold October meeting in Birmingham.	
4.2	Biographies	RoSPA website re-launched, NOSHC pages to include member Biogs.	Some members had supplied biogs for the NOSHC pages however others had been gleaned from the internet by KMcD. Action : Members to review biogs and suggest alterations to KMcD prior to the June meeting.	All
4.3	MORR next steps	Helman et al review of MORR published mid 2014	Workshop held in October 2014, strategic review within RoSPA currently. Action: Update at June meeting.	KMcD
4.4	National LA Enforcement Code		Feedback provided via Laura Mann.	
4.5	StJohn Holt Lecture	Planning underway for this year's event, exploring options for people unable to travel to the venue	Suggestions made that should showcase initiatives with impact, exemplars who personify a positive approach. Delegates should leave with ideas to put into practice within their own organisation. BH: Suggestions, Duty to Investigate or insights into Deepwater Horizon.	

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4.6	Submission of Written Reports in advance of meetings	An outstanding action from the previous meeting.	<p>Committee members are asked to submit a short written report in advance of each NOSHC meeting. This would assist with information sharing between committee members and where diaries preclude attendance.</p> <p>Action: Members to provide a short written report in advance of meetings where possible.</p>	All
4.7	New HSE Director Dr Richard Judge	An invitation to be extended to attend a future meeting of NOHSC.	<p>RoSPA CE has invited RJ to meet, awaiting a response once this has been closed out it would be appropriate to invite RJ to attend NOSHC.</p> <p>Action: KMCD to monitor.</p>	KMCD
5	Report from RoSPA	<p>The meeting agenda covered the majority of RoSPA's work relevant to the Committee.</p> <p>An Oral report was given which included ;</p>		
5.1		<p>The recent meeting of the Scottish Parliament Cross Party Group on Accident Prevention and Safety Awareness.</p>	<p>RoSPA provide the Secretariat to this group, meeting focussed on occupational health, IOSH No Time To Lose Campaign launched by KMCD. 'Think about safety and health' a guide to support MSP's in their work was also re-launched.</p>	
5.2		National Safety Education Committee	<p>Chaired by Dr John Lloyd, Consultant in Public Health Education, next meeting 25th June 2015 at BDO in London. Currently liaising with existing committee to identify headline priorities with a view to drafting a safety education manifesto.</p>	

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5.3		<p>Working with and through Higher Performing Organisations linked to RoSPA Awards.</p>	<p>KMcD and RB had undertaken a series of semi-structured interviews with Major Award winners linked to the RoSPA Awards. There is an appetite for sharing information through the proposed Higher Performer's Forum however there needs to be a clear scope and obvious benefits for getting involved.</p> <p>Comments</p> <p>BH supportive but we need to be mindful of the fact that for most organisations the route to compliance is a challenge. Accident prevention is the key, what do HPO's do when things go wrong? The step towards 'outwith corporate boundaries and wellbeing' should be taken once the organisational management system has delivered compliance.</p> <p>HF: From experience time constraints a challenge, consider approaches to meeting without moving.</p> <p>T.Boyle: Use of webinars, quarterly, HPO to present at each.</p> <p>C.Jones: Presentations on 'how they got there', 'approaches to dealing with problems', need to hear from organisations that are self challenging</p> <p>T.Budworth: Host a stakeholder meeting during Expo to assist in shaping the way forward. Purpose and how funded.</p> <p>Action: KMcD to source venue. TBudworth to check diary and host meeting.</p>	<p>KMcD/TB</p>

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5.4		RoSPA New Vision for Health and Safety	NOSHC to invite RoSPA CE to future meeting to provide insights into recent developments. Action KMcD to invite TM to future meeting.	KMcD
6	Work of NOSHC in 2015/16	Working with Higher Performing Organisations	Next steps' vision 'to develop a network of organisations 'we' can ask topical questions, seek examples from , engage with during consultation exercises.	
6.1		World day for Safety and Health at Work 28th of April SP suggested a NOSHC press release with a quote from Chair	Action: KMcD to liaise with RoSPA Press Office. TB to provide a quote for inclusion.	KMcD/TB
6.2		SP proposed an item for the June meeting. 'We are drowning in information but thirsty for knowledge, where to access OSH information in your company'	Agreed topic should be included, discussion around how osh information is made available and used by workers in their organisation. Do workers know what is authoritative, and validated information? Where would workers go for osh information if they have a problem? Action: KMcD to include in agenda for next meeting	KMcD
7.0	Preventing Occupational Disease	NOSHC's contribution to preventing occupational disease. There is a commonality between the OH agenda's of partners at the current time.	Karen McDonnell encouraged NOHSC members to share information through the HSE's Tackling Occupational Disease on-line community . On 28 th April 2015, Worker Memorial Day, BOHS will launch a new initiative called Breathe Freely in partnership with Constructing Better Health, Land Securities and Mace. The purpose of this initiative is to reduce the incidence of occupational lung disease in the construction industry. This is a collaborative initiative, targeted	All

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			specifically at managers and site supervisors within the construction industry. The aim is not just to raise awareness of the problem but also to effect action by providing practical solutions through sharing of best practice and encouraging implementation of effective exposure control. www.breathefreely.org.uk	
		IOSH No Time to Lose	Full details available via NTTL , launched in Scotland at the CPG on 11 th March 2015.	
		HSE OH focus	<p>RG provided an overview of the range of initiative being driven forward by HSE; Cancer and respiratory priority areas highlighted</p> <p>Asbestos campaign progressing well, significant publicity. Interim evaluation and report available.</p> <p>There have been 55,000 downloads from the website and the associated e-bulletin has a circulation of 18,000.</p> <p>CJ, highlighted that LA's had stopped taking asbestos waste, the unintended consequence of this is the dumping of acm's. Suggest that there needs to be signposting to direct SME's from job to recognised disposal sites. Perhaps HSE could review asbestos app to provide this information?</p> <p>MI, mentioned the proactive work being undertaken by the Construction Dust Partnership. The MPA are closely involved in this MI offered to share</p>	MI

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			<p>additional information with HSE.</p> <p>BH, referred to recent HSE Board papers and the emphasis on OH. Highlighting that recent prosecutions demonstrated that falls from height and machinery related accidents resulting in fatalities and major injuries, these issues require attention alongside the OH agenda which has a higher profile within the Board papers.</p>	
8	Recent/Current HSE Consultations	Members' views are sought of recent consultations	<p>RoSPA had responded to recent consultations as follows;</p> <p>Sentencing Guidelines</p> <p>Culpable Homicide (Scotland) Bill</p> <p>Working Time Directive</p> <p>Consideration of responses to both the Inquiries into fatal and Sudden Deaths etc (Scotland) Bill and Damages Claims (EU Directive on Safety and Health at Work) (Scotland) Bill underway currently.</p> <p>Karen McDonnell encouraged members to share their consultation responses with RoSPA. It would also be valuable for members to flag up what's on the horizon within their own area of expertise.</p> <p>BH : Unite share responses widely.</p> <p>CJ: Offered to add KMcD to WISH email circulation list ref. consultations</p>	<p>ALL</p> <p>All</p>

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9	Accident Investigation	At previous meetings had discussed withdrawal of 245, and HSE making it available to a range of partners.	<p>RB interested in views of members regards a partnership approach to raising the profile of effective investigation.</p> <p>BH: day to day accidents are as relevant as the 'significant' event. Interest in how organisations 'do' accident investigations and how they share findings within their sector etc.</p> <p>RG: HSE intention to withdraw 245 and make available revised guidance timeframe uncertain.</p> <p>CJ: Highlighted that WISH are adopting a number of documents (approx.50) that are being 'dropped by HSE'. 245 viewed as transactional as opposed to transformational. 48 also requires updating, suggested a hybrid document would be of value.</p> <p>MI: Could de-branded documents remain HSE endorsed to ensure they maintain their profile? Perhaps RG could encourage a review, doubt whether it can be good business for HSE to completely disconnect from 245 etc.</p> <p>Concensus of opinion there would be value in a practical tool to assist in the development effective accident investigation techniques.</p> <p>Action RB to consider and feedback at next meeting</p>	RB

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10	SGUK Update	MN provided an overview of recent activities achieved by SGUK working in partnership with their network of volunteers.	<p>Alan Butler Awards at the House of Lords had been very successful.</p> <p>AGM 21st May 2015</p> <p>Health Risks at Work toolkit routinely promoted across the UK.</p> <p>Collaboration with 3M and 'SafeTea' campaign. This is essentially a project which will focus on health risks and long latency. The idea is to get people together during a break time and provide them with tool box talks. It is intended to follow the principles of Health Risks at Work with the topics that will be covered. There will be a feedback form to complete at the end of the exercise. 3M intend to offer donations to local Safety Groups. The project will be launched with full media online, PR, events and national radio. Launch will be at Health and Safety Event at the NEC</p> <p>Proactive partner in the Construction Dust Partnership.</p>	
11	Progress with History of OSH project	SP (via email)	<p>Contact with the Association of retired HSE inspectors has identified a number of new people with potentially valuable information to share.</p> <p>A number of recent changes /additions to the website.</p> <p>Please consider sending any relevant historical information relating to your organisation for inclusion in website.</p> <p>MI : suggested the inclusion of http://www.safequarry.com, to the</p>	All

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			<p>website, launched in 2006 this provides a health and safety hub for the mineral products industries. Developed to provide a single location for key health and safety information.</p>	
12	Reports from members	Reports from members are invited	<p>MI: MPA , professional competence, contractor focus. Training reviewed and improved for LGV drivers, however need to go beyond this. Silica ongoing key issue, encouraging effective management within supply chain. Detailed information available via http://www.safequarry.com.</p> <p>Frustration regards continuing difficulty in influencing machinery suppliers regards health and safety issues.</p> <p>PR:NFU, recently launched Farm Safety hub. Have developed a digital offering for farmers to assist in managing health and safety. Goes live April 2015</p> <p>TBoyle:BOHS, Launch of Breathe Freely 28th April 2015, invitation extended to NOSHC members. Encouraged to publicise to those working in the construction sector. Momentum beginning to build around the campaign. BOHS currently developing a 5 year strategy</p> <p>CJ: WISH, Series of interactions with HSE around creating guidance, focus on compliance related practise. Transfer of information from HSE site to WISH site, info will be HSE endorsed. Website shares free resources from major players in the waste industry, 16 fatalities in 2 weeks early 2015 so this approach is fundamental to performance improvement.</p>	LM

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			<p>Discussed cyclist and pedestrian interface with vehicles. Side-guards or other warning devices under consideration role also for work planning to avoid congestion etc.</p> <p>Topic of riding platforms on vehicles discussed, some LA's considering re-introduction. However recent statistics from Germany highlighted the dangers of riding platforms, which should be taken into consideration in the UK.</p> <p>Incidence of violence and aggression increasing.</p> <p>Role of WISH to spread good practice; how to reach compliance evolving to good practice, reaching best 'in class'.</p> <p>RG: HSE, Health and Safety Reform report due April 2015.</p> <p>University of Exeter Research on HSE Mythbusters published January 2015,</p> <p>ML:ENA, New 5 year plan, includes a health and safety strategy, 'empowering improvement', will have annual themes including contractors and occupational health. Planning for annual conference underway.</p> <p>BH:Unite, Highlighted the 'Looking for Trouble' initiative. Diesel exhaust a critical issue for members, mentioned the challenges faced by professional drivers regards access to welfare facilities. Asbestos, and issues concerning contractors and contracting out of work also a focus.</p>	

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			<p>DG:IOSH , via email.</p> <p>IOSH““No Time to Lose” campaign is working to:</p> <ul style="list-style-type: none"> • raise awareness of a significant health issue facing workers in the UK and internationally; • suggest some solutions on a UK scale to tackle the problem – a national model that can be transposed internationally; • offer free practical, original materials to businesses to help them deliver effective prevention programmes. <p>IOSH recently co-hosted a meeting in Trinidad on the implementation of a new worldwide occupational health and safety standard, ISO 45001.</p> <p>IOSHrecently launched new social media pages designed specifically for IOSH Trainers on LinkedIn and on Twitter @IOSH_trainers.</p> <p>IOSH have produced an initial draft response to the Working Time Directive (WTD) consultation and are currently considering comments before submitting a final response.</p> <p>Finally, IOSH’s Research Committee has launched its annual research competition and is looking for proposals that support its vision of a world of work which is safe, healthy and sustainable.</p> <p>SMT Changes</p> <p>We are delighted to announce that IOSH has appointed Shelley Frost to the role of Executive Director – Policy. Shelley took up the post on 16//02/15.</p>	

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			<p>Simon Bowen, Executive Director Membership has decided to pursue other interests and has left IOSH.</p> <p>What's coming up?IOSH is calling on politicians and officials to commit to do more to create a world of work which is safe, healthy and sustainable. The IOSH Manifesto 2015 contains key calls for action for policymakers.</p> <p>KMcD IOSH Train 2015, 66 people from 36 companies trained to date. 13 from HR, 8 from training & learning and development, 17 OSH practitioners 2 OH practitioners. By end of June 2015, 88 people trained, seeking additional funding from EUOSHA to bring participants together to find out how have used tools, barriers they required to overcome, benefits to themselves and their organisation.</p> <p>TBudworth : NEBOSH, Have been awarded the Queens Award for Enterprise, 65% of qualifications taken out-with UK.</p> <p>Developing the Diploma in Regulatory Health & Safety in association with HSE. NEBOSH drafting syllabus, designing assessments and awarding qualifications target date 2016.</p> <p>Reviewing National Diploma and International Diploma during 2015, what do practitioners need to know and what tools do they need to get involved in the process.</p> <p>Malpractice deterrent, NEBOSH have recently removed a major provider as a consequence of deviating from good working practice.</p>	

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			OSCHR: redesign of website to improve functionality. Aim is to assist small businesses to access advice, reinvesting membership income to improve OSCHR offering.	
13		AoB	No other business, meeting closed at 1330. Chair thanked those present for their input and wishes everyone a safe journey home.	
14		Date and time of next meeting	26 th June 2015, BDO London	