



**RoSPA's National Occupational Safety & Health Committee (NOSHC)
Minutes of the Meeting held on Friday 5th February 2016**

1030-1300hrs

BDO, 55 Baker Street, London

ATTENDANCE	
Organisation	Representative
RoSPA	Roger Bibbings Partnership Consultant
RoSPA	Karen McDonnell NOSHC Secretariat
BOHS	Alex Wilson
Co-opted	Sheila Pantry
IOSH	Declan Gibney
UNITE	Bud Hudspith
ENA	Mike Leppard
EEF	Terry Woolmer
RoSPA	Nick Lloyd Road Safety (Speaker)
RSTA	Howard Robinson (Speaker)
MPA	Martin Isles (Chair)

APOLOGIES	
Organisation	Representative
NEBOSH	Teresa Budworth
Consultant (Visitor)	Howard Fidderman
WISH	Chris Jones
CBI	Katy Pell
RoSPA	Tom Mullarkey
SGUK	Mike Nixon
ECA	Paul Reeve
HSE	Katherine Fuller
Co-opted	David Eves

No	Work Activity	Background	Current Position	Action Required
1	Welcome		Due to issues with travel and inclement weather, BH chaired the initial phase of the meeting until the arrival of MI .	
2	Apologies		Listed	
3	Minutes of the Meeting 5 th February 2016		Proposed by Sheila Pantry and seconded by Terry Woolmer, the minutes were agreed as a true representation of the meeting.	
4	Review of Actions and Matters Arising	<i>Updates on outstanding actions are covered under relevant items</i>		Review of Actions and Matters Arising
4.1	MORR next steps	<p>ScORSA recently delivered ‘mini’ seminars to groups of 20 organisations, has evaluated well.</p> <p>EUOSHA funding support sought to support similar event and webinar in November 2016.</p> <p>Involved in the drafting and piloting of a Driver Health Brief Intervention working with HWL</p>	Action : Update at October meeting	KMCD
		RoSPA, drafting ‘Driving for Work Accident Investigation’ Guidance, as part of grant programme. RB has provided comment based on the NOSHC guidance produced in late 2015.	Action: Update at October meeting	KMCD
4.2	St John Holt Lecture	<p>Alan St John Holt Lecture 2016 will be delivered on Tuesday 18th October.</p> <p>NOSHC members added to invitation list. The lecture will be delivered by Paul Farmer CBE, Chief Executive of MIND</p>	Action: KMCD to ensure bespoke badges for NOSHC members	KMCD

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		<p>30th July Emerging Issues SP</p> <p>30th September Safety Under Stress RB</p> <p>Other topics:</p> <ul style="list-style-type: none"> • Employee led simplification • Transferring CRM techniques to small businesses <p>Discussion around adopting employee led simplification following insights from RB. BH sees value of topic as provides opportunity to review dynamic risk assessment, how it should be done and where point of work risk assessment fits, Could access RoSPA Award winners via the Awards Excellence Forum.</p> <p>HSE Strategy and Update</p> <p>Paul Cook Digital Content and Channels Team Leader in touch, to discuss how to ensure the work of RoSPA and NOSHC visible to the wider health and safety community.</p> <p>45001: KMCD submitted response on behalf of NOSHC.</p>	<p>Action: KMCD to liaise with Becky Spencer OS&H Editor.</p> <p>Action: RB to generate a paper relating to Employee led simplification in advance of next meeting with a view to adopting this as the next NOSHC 'core' theme.</p> <p>Action: KMCD to liaise with PC and provide an update at October meeting.</p>	<p>KMcD</p> <p>RB</p> <p>KMcD</p>
6	Work of NOSHC in 2016/17	<p>Working with and through Higher Performing Organisations.</p> <p>NOSHC members invited to attend Awards Excellence Forum.</p> <p>Asbestos Removal Bill, RB had approached Hugh Robertson TUC to identify progress made since last NOSHC. HR advised that due to the</p>	<p>Action: KMCD to update at next meeting.</p> <p>Action: RB to update at next meeting</p>	<p>KMcD</p> <p>RB</p>

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		<p>referendum debate the TUC were waiting until the autumn before submitting anything further.</p> <p>AW would circulate the BOHS response when available.</p> <p>Duty to manage: LA perspective.</p>	<p>Action: AW to update at next meeting</p> <p>Action: KMcD extended invitation to Kate Hare HSE for the October meeting</p>	<p>AW</p> <p>KMcD</p>
6.1	Health and Safety needs of Apprentices	<p>Report available at the meeting, those present requested a further 3 weeks to provide comment.</p> <p>Discussed report at length, clarification sought on methodology and literature review.</p> <p>RB: Some startling findings and a good starting point from which to engage.</p> <p>TW: clear definition of what is meant by an apprentice needed refer to EEF report.</p> <p>MI: 42% aged 25 or over, surprising, again what is defined as an apprenticeship?</p> <p>BH: Need to consider definition from a legislative perspective and consider in association with the role of supervision.</p> <p>SP: What is the education sector's interpretation of the word apprentice?</p>	<p>Action: RB to provide a note to HF of issues raised. KMcD to advise HF that a further 3 weeks was required for comments to be made.</p> <p>Further comments to be sent to HF within 3 weeks of meeting.</p>	RB/KMcD /ALL
7	Preventing Occupational Disease	<p>Request from EUOSHA regards workplace carcinogens circulated to RoSPA Award winners.</p> <p>NTTL ,HR@W and Breathe Freely</p>	<p>Action: AS has requested that NOSHC members keep her advised of new campaigns and new contacts.</p>	

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		<p>campaigns ongoing.</p> <p>AW: Provided an insight into Workplace Health without Borders</p> <p>Established in 2011 by a team of occupational hygienists and other activists to engage volunteers in improving workplace health in regions of the world with under-served worker populations requiring our assistance. Their focus is to provide these workers with technical assistance, training and skills development to help them to develop the capacity and local infrastructure to manage and improve health conditions in their workplaces. Their intent is also to focus on helping Non-Governmental Organizations (NGOs) who serve communities and workplaces in developing countries to integrate occupational health into their operations around the globe.</p> <p>HSE targeting respiratory disease and cancer. Very positive that inspectors now looking as OH related topics. However deeper social change may be required, what is acceptable and how does the wider population recognise the risks?</p> <p>Perhaps an opportunity to reinforce the value of implementing the hierarchy of controls. The value that a stepwise approach offers, people tend to gravitate towards a quick fix as opposed to current best practice.</p> <p>Application and expectation, if you</p>		

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		<p>don't expect clean air at work you won't challenge. Become proactive preventers as opposed to reactively treating cases of occupational ill health?</p> <p>HSE research being undertaken regards PPE for specific applications eg paint spraying. Locher provides an opportunity for young people to learn lessons without exposure to risk (paper attached)</p>		
8	<p>RoSPA's National Road Safety Committee: current activities and future plans</p>	<p>MI introduced the topic, Road Safety from two perspectives, RoSPA and RSTA , how these communities could keep each other up to date as time progresses</p> <p>Nick Lloyd RoSPA, provided an insight into current activities and future plans of the National Road Safety Committee.</p> <p>Questions asked about Stats 19 data collection, links with road builders, challenges of sharing space between range of road users. Vulnerable road user groups, Young drivers particularly those at work, there are a range of resources free to download from the RoSPA website.</p> <p>The challenge of the aging workforce was also discussed and how to support/assist older drivers at work and during leisure.</p> <p>To make more progress in road safety there is a real need to share 'what works', E-valu-it. The toolkit developed by RoSPA enables Road safety practitioners to identify the</p>	<p>Action: To share presentation and maintain links with NRSC where there are areas of common interest.</p>	<p>KMcD</p>

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		<p>value of their projects/interventions, share their outcomes and add to the evidence base.</p>		
9	<p>RSTA: Occupational Safety of Road Users-re-establishing the cost effectiveness of high friction surfacing systems</p>	<p>Dr Howard Robinson provided an insight into the RSTA explaining their role in encouraging the use of high friction road surfacing systems.</p> <p>Local authorities see the cost and not the value of high friction surfacing, using alternative materials not underpinned by research.</p> <p>Questions asked about decision-making processes, if accident statistics support this logic</p> <p>TW suggested that if stats supported this logic could make the case via insurers which would in turn influence high level decision-making. HR advised that no records of this type held by LA's.</p> <p>RB: Suggested that the surfaces might encourage risk taking. HR advised that there is no obvious visible difference where grey material used. There is huge potential to use these materials in ports etc where similar risks are prevalent.</p> <p>RB: Expressed an interest in cost models used to influence the argument, in essence this is no different from slips elsewhere. Slip resistance on the road parallels with slip resistance in an building concourse</p>	<p>Action: To share presentation and maintain links with NRSC where there are areas of common interest.</p>	<p>KMcD</p>

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		<p>BH: Suggested that there would be value in linking the 60 year history Action: of insurance inspections to the history of OSH website. This is available via UNITE</p> <p>AW/DG to send reports post meeting.</p> <p>TW: Introduced 'Health – the key to productivity? EEF Sickness Absence Survey 2016. The underlying premise for this report is that The UK's productivity performance matters because it is a key driver of long-term economic growth. The UK's growth prospects depend on people being fit, working and productive.</p> <p>SP: Highlighted 'Mind the gap in Fire Information Seminar 26th October 2016 full details in report attached.</p> <p>MI: asked that if representatives are unable to attend future meetings could they consider fielding an alternate</p> <p>MI: Highlighted the most recent edition of Mineral Products Today</p>	<p>Action : BH and SP to liaise</p> <p>Action: Add to agenda for next meeting</p> <p>Action: Members to consider and raise awareness within sphere of influence</p> <p>Action: All to consider suitable alternates to attend future meetings</p>	<p>BH/SP</p> <p>KMcD</p>
		<p>MI thanked those present for their support and wished them a safe journey home.</p>		
14		<p>Date and time of next meeting</p> <p>Thursday 6th October 2016-08-11 1030-1300(ending with a working lunch)</p> <p>RoSPA, Birmingham</p>		