

**RoSPA Scottish Higher Performers Forum**  
**5<sup>th</sup> Meeting**  
**Glasgow Hilton Hotel**  
**28<sup>th</sup> September 2006**

**Attendees**

Russell Brownlie	Vice-Chair NOS&H Committee	RoSPA
Alan Walkinshaw	Health and Safety Manager	OKI UK Ltd
Rory Reed	Head of Corporate Responsibility	Scottish Executive
Gena Falconer	Senior H&S Officer	Renfrewshire Council
Douglas Blackwood	H&S Advisor	National Semiconductor (UK) Ltd
Norman Stevenson	Chairperson	Scottish Chamber of Safety
Ian Rush	HS&E Manager	Rolls-Royce
Ian Lavery	Corporate H&S Manager	Glasgow City Council
Bob Cummins	Head of Health & Safety	Scottish Water Solutions
Gary Marshall	HSEQ Officer	ESS Support Services Worldwide
Graham Boyd	Health and Safety Adviser	Balfour Beatty Power Networks
Ken Moncur	Divisional SHE Manager	Mansell
Sarah Jones	Head of Director's Office	HSE Scotland
Mike Smith	Health and Safety Officer	Aberdeen College
Errol Taylor	Deputy Chief Executive	RoSPA
Colin Hewitt	SHE Manager	Elyo Services
Tom Mullarkey	Chief Executive	RoSPA
Alan Harwood	HSE Adviser	FMC Technologies
Roger Bibbings	Occupational Safety Adviser	RoSPA
Bob Steel	Regional Manager	RoSPA
Karen McDonnell	Head of RoSPA Scotland	RoSPA

**Apologies**

Mark Russell	Head of Facilities	Dunfermline Building Society
Rosina Waterson	Health & Safety Manager	Motherwell College
I.Roger Taylor	HS&E Manager	Aberdeen College
Brian Johnston	Health & Safety Team	UKAEA
Eddie Scott	Health & Safety Manager	Wood Group Gas Turbines Ltd
Bob Connolly	H&S Manager	Serco Health
Iain Robertson	Manufacturing Manager	FMC Technologies Ltd
Andrew Sharman	Health & Safety Development Manager	ScottishPower Energy Networks
Fraser Allan	SHEQ	CBES Ltd
Robert Allen	Group Manager Health & Safety	Lothian & Borders Fire Brigade

Jim Purdie	Health & Safety Manager	Skanska Integrated Projects
Les Smith	Head of Health Safety And Environment	National Trust for Scotland
Allan Brown	Business Compliance Manager	Spirit AeroSystems (Europe) Ltd

### **Background**

Since September 2004, RoSPA has assisted the development of a 'Scottish Higher Performers Forum' (SHPF), the principle objective of such a forum being to establish a community of best practice in relation to health & safety within Scotland. Forum members will commit to extending their influence out-with 'traditional' boundaries, to think more expansively in relation to health, health promotion and safety related issues, and through the Forum make input to the Partnership on Health and Safety in Scotland (PHASS).

### **Meeting Purpose**

Agenda circulated prior to the meeting covered: SHPF Update, POOSH Scotland, PHASS Update, SHPF Member Presentations 'Using the Challenge to influence others beyond the Workplace'; in addition to announcing the First UN Global Road Safety Week. The latter was introduced to Forum members with a view to seeking their participation in this event.

### **Meeting Note**

Russell Brownlie advised those present of the emergency arrangements. Tom Mullarkey, Chief Executive of RoSPA and new Forum members were introduced to the meeting; Rolls-Royce, OKI UK Ltd, Scottish Water Solutions and Balfour Beatty Power Networks, new representatives of ESS, Mansell and Aberdeen College were also welcomed. Russell commented that there had been a further increase in the number of organisations engaging with the SHPF, reinforcing that a degree of momentum had been established which could be harnessed to the benefit of the wider community.

**SHPF Update:** K.McDonnell presented a short paper to update members in relation to activities undertaken since last meeting. An estimated 98 organisations are engaged in communication with the Forum, 8 being formally committed. This includes organisations wholly or partly based in Scotland and which have participated in HSE's Large Organisations Partnership Pilot Project/Performance Reporting Research or Business Benefits Case/Leadership Case Studies.

Communication between RoSPA and SHPF community has again been fruitful, Forum members representing the Scottish Executive, Scottish Water Solutions, Diageo and FMC Technologies had presented case studies at the RoSPA Scotland Congress. Dunfermline Building Society reported that they are planning to take forward a 24/7 initiative and are supporting the safety community through providing a venue for Fife Chamber of Safety Meetings. National Semiconductors have undertaken further joint training events, also supporting local safety group and a RoSPA Inquiry into improving Health & Safety in small firms. (Outwith the meeting

both Aberdeen College and Renfrewshire Council supplied case study data in relation to meeting challenge elements, these will be posted on website, (<http://www.rospace.com/occupational-safety/scottish/index.htm> )

**POOSH Scotland:** Karen McDonnell is current chair of this group, which exists to promote the continuous improvement of the practise of occupational safety and health through education, communication and the encouragement of cooperation between all persons and agencies in the provision of a healthy and safe working environment. These groups can also demonstrate that they 'exist' within a Scottish Context and have a mechanism to consult members in relation to members based in Scotland.

First output from POOSH Scotland is a mapping exercise of OSH Professional Body Activities in Scotland. Full consideration was given to the purpose of such an exercise, which had been commissioned by PHASS. How would this resource be used, as a single point for those with a requirement to access competent advice and support. Draft document with PHASS members at present for comment, final document to be launched by PHASS early 2007.

**PHASS Update:** Sarah Jones advised that the minutes of these meetings are posted on the HSE Scotland website, ([www.hse.gov.uk/scotland/partnership](http://www.hse.gov.uk/scotland/partnership)). The most recent meeting had again identified progress made towards priority areas, as an action orientated committee with a clear focus on health and safety. Evidence of the benefits of co-ordinated actions between partner organisations are beginning to emerge from PHASS related activities. Forum Members were asked to consider becoming involved in good neighbour activities, and also made aware of research undertaken in relation to health and safety issues within the betting industry.

### **SHPF Member Presentations**

**Derm Project:** Norman Stevenson Chairperson SCOS, (available via website)

**MSc Proposal:** Alan Harwood FMC Technology Ltd, (available via website)

### **First UN Global Road Safety Week:**

UN Secretary General Kofi Annan has stated recently that 'Road Safety is no accident. Road Safety happens through the deliberate efforts of many individuals and many sectors of Society. Every one of us has a role to play: ministers of transport, health and education, health care providers, automobile associations, educators students, insurers, vehicle manufacturers, the media victims and their families

Karen McDonnell outlined that the week is scheduled for 23<sup>rd</sup>-29<sup>th</sup> April 2007 it aims to raise awareness of the societal impact of road traffic injuries, highlighting the risks for young road users. SHPF members could consider how to promote action around key factors, which have a major impact on preventing road traffic injuries, helmets, seat belts, drink/drug driving speeding and infrastructure. A toolkit for organisers of events is available via WHO Department of Injuries and Violence Prevention, ([www.who.int/violence\\_injury\\_prevention/en/](http://www.who.int/violence_injury_prevention/en/)).

RoSPA in Scotland have committed to promote this initiative within their sphere of influence and would welcome notification of events being undertaken by SHPF members.

### **Key Issues**

Roger Bibbings advised the Forum of the following developments;

### **RoSPA National Occupational Safety and Health Committee:**

H&S in SME's Inquiry; The aim will be to chart fully everything that is happening in this field at present and the extent to which it really does reach and help SMEs. NOSHC want to focus on questions such as the quality of advice being given to small firms, how to avoid unnecessary bureaucracy and duplication of effort, how to share good practice and how to encourage greater collaboration between key players. Besides building up a unique picture of current activity in this area, the project will seek to spot missed opportunities and make imaginative recommendations for action.

### **GoPOP:**

'**Going Public on Performance**'. RoSPA has carried out new research to explore and assess the presence and quality of health and safety information on companies' websites. This research needs to be viewed alongside recent Health and Safety Commission (HSC) initiatives, particularly the HSC's challenge to Britain's top 350 companies to commit to reporting annually on their health and safety policies and performance against targets in line with HSC guidance. Roger encouraged members of the SHPF to participate in this initiative.

### **RoSPA Awards 2007:**

Those present were updated on progress in relation to the guidance on best practice in setting corporate health and safety improvement targets, which would be linked to the 2007 awards. This will provide another opportunity for organisations to ensure that there are an ever growing number of positive role models for other organisations to follow

### **Concluding points**

There being no further matters arising, the Chairman thanked members for their attendance and contributions, drawing the meeting to a close at 1400hrs. SHPF members would be advised of arrangements for the next meeting.

Dr. Karen McDonnell  
Head of RoSPA Scotland

1<sup>st</sup> November 2006