Fleet Safety

Entrants will be required to

- Compile a RoSPA Fleet Safety Award submission to include information and supporting evidence on the following key areas:

1. Provide a brief organisation profile describing the structure of the organisation and its principal work activities including fleet relevant information e.g. number and type of fleet vehicles; number of company drivers and percentage of 'grey fleet' drivers and overall annual mileage for employees' work related driving.

2. The leadership of work related road safety throughout the organisation, from senior decision makers to line management at all levels.
3. Competence in management of fleet and driver safety, including employees' safe driving and managers' ability to manage at work road safety, and access to source(s) of competent advice and services for management of at work road safety, such as membership of any relevant bodies.
4. Fleet and driver safety risk assessment / policy document(s), highlighting the main activities they cover.
5. Implementation of fleet and driver safety policies and procedures based on the risks, control measures, priorities, standards and targets identified in the risk assessment. This should show how journeys, vehicles and driver/rider characteristics are all covered.
6. New or innovative approaches or control measures to manage your occupational road risk, especially any introduced since your last Award entry (if applicable) or since the company started to manage its occupational road risk.
7. Performance Indicators, including an explanation, if required, of how they work.
8. Communication of occupational road safety information inside and outside the organisation and the involvement of the workforce e.g. via consultation.
9. Arrangements for active monitoring (e.g. licence/vehicle checks, 'black box' technologies, behavioural monitoring, health surveillance) of your fleet and driver safety performance and to check that your work related road safety policies are being put into practice
10. Investigation of accidents/problems and implementation of the lessons learned.
11. Review of performance against targets, setting new priorities reporting to stakeholders.

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How the entries are judged

All RoSPA Fleet Safety Award entries are assessed using a scoring matrix based on the published criteria to be covered by entries. These entries will be awarded an Achievement Award at Gold, Silver or Bronze level.

The best Gold Award winners will be shortlisted for the **RoSPA Fleet Safety Trophy** and **RoSPA Fleet Safety Technology Trophy**, with the shortlisted entries assessed by a sub-panel made up of suitably qualified and experienced health and safety professionals appointed by RoSPA.

Selection of the trophy winners is based mainly on quantitative scores, but in determining the most deserving winner the judges will also consider submissions' merits from a qualitative perspective.