

What questions will you need to answer to enter the **Achievement Award**?



Below are the main* RoSPA Awards achievement entry questions.

Each question has a limit of 600 words, and you can supply eight pieces of evidence, these could include statistics and real-life examples. The clearer and more comprehensive your evidence, the higher the award level is likely to be.

- How do your directors and senior managers lead health and safety in your organisation?
- How does your organisation ensure that it has access to competent advice and services, including in relation to occupational health?
- How does your organisation engage the workforce and their representatives in health and safety and what have been the benefits?
- How does your organisation ensure that all its employees and contractors are competent to fulfil their roles in health and safety? Describe the approach taken in the selection and monitoring of contractors.
- How does your organisation use risk assessment to identify appropriate control measures for significant hazards to health and safety? How does this inform corporate and operational planning?
- How does your organisation ensure that health and safety information is communicated effectively within and beyond the organisation?
- Description of work being carried out in connection with the prevention of slips, trips and falls. (linked to awarding of the RoSPA Fall Prevention Trophy)
- Describe your organisational approach to active monitoring and measurement of its safety and health performance, and how this continues to evolve.
- How does your organisation ensure that it investigates health and safety problems and implements lessons learnt? How does it manage sickness absence?
- How does your organisation review its health and safety performance periodically to assess progress against targets, set new priorities and then report on them? Describe how the results of reviews inform business planning.
- Reflecting on the planning and delivery of your safety management system during 2025, expand on one significant learning point from the year which stands out more than any other. *(Includes optional response on managing employees' safety during non-work time).*

If you can answer these questions about your organisation's health and safety approach, then you're on the journey to winning a RoSPA Award.

**Further questions cover areas including your accident and enforcement history.*

www.rospa.com/awards

awards@rospa.com

+44 (0) 121 248 2090

Please note: This category overview should only be used as a reference for considering entering a RoSPA Achievement Award. This list is not exhaustive, and registered entrants receive comprehensive guidance within the online entry system.