



Learner Guide to Social Media and Assessments 2025

Policy Owner	RoSPA
Policy Lead	Head of Qualifications
Audience	OFQUAL, Centres, Learners
Legislation and Regulation	OFQUAL Conditions of Recognition (GCoR) A8
Formally endorsed by	Chief Financial Officer
Version	5
Last Update	August 2025
Next Review	August 2026
Date effective from	1 October, 2025

1. Guidance

This policy should be read and implemented by RoSPA Centres involved in the delivery of our qualifications.

2. Introduction

The purpose of this policy is to help Learners stay within qualification guidelines when completing assessments for our qualifications.

3. Definitions

- Ofqual General Conditions of Recognition – GCoR

4. Policy statement

This document has been written to help you stay within our qualification guidelines. Please read it carefully.

We understand that sometimes you are going to talk about assessments with your friends and colleagues. However, it is important to consider what you say and to think about what information is being shared.

Policy

Sharing ideas with others online can be helpful when you're studying. However, there are limits to what should be shared.

If you receive what is or what looks to be assessment related information through social media, or any other means, you must tell your Training Centre. Alternatively, you can email RoSPA at: qualifications@ROSPA.com

You must show them what you have received (if available).

The Centre will then report the matter to RoSPA (Awarding Organisation) and it will be investigated.

Where Learners breach the rules for coursework or non-examination assessments, Awarding Organisations have an obligation to investigate and may apply penalties.

You should be aware that the following constitute malpractice:

- Copying or allowing work to be copied – i.e. posting written work on social networking sites
- Collusion: working collaboratively with other Learners, beyond what is permitted
- Allowing others to produce your work for the assessment
- Exchanging, obtaining, receiving (even if not requested) or passing on assessment related information by any means of communication (even if just attempting to)

- Failing to report to your Centre that assessment related information is being shared online

Please familiarise yourself with our Malpractice and Maladministration Policy that is available through your Training Centre.

Penalties that RoSPA (awarding organisation) apply include:

- A written warning
- The loss of marks for a section, component or unit
- Disqualification from a unit, all units or qualifications; or
- A ban from taking assessments for a set period of time

5. Responsibility and review

This policy will be reviewed and updated annually.

If you suspect any form of malpractice, please contact RoSPA on the details below.

We recognise that you may be worried that by reporting such issues you may be subject to some adverse action. RoSPA have a Whistleblowing Policy in place. This policy provides you with information about the Public Interest Disclosure Act as well as the process by which you may whistle-blow. It also explains that there are certain protections in place to protect whistle-blowers.

Contact us

If you wish to make an allegation in accordance with the arrangements outlined in this document, or you need more information, please contact us on **0121 248 2115**.

Email qualifications@ROSPA.com

Or write to us at:

RoSPA
RoSPA House
28 Calthorpe Road
Birmingham
B15 1RP

6. Evidence

Effectiveness of this policy will be measured against data collected as part of ongoing Centre monitoring, and Centre visits.

Approved by:

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Name:.. Monique Klein

Date: 1/30/2026

Appendix 1: Related Documents

Document Title	Relationship to this policy
Malpractice and Maladministration Policy	Link to malpractice and maladministration of assessments. Available through your Training Centre.
Ofqual GCoR A8	Preventing malpractice and maladministration: Ofqual Handbook: General Conditions of Recognition - Section A - Governance - Guidance - GOV.UK (www.gov.uk)

Appendix II: Document Provenance

Date endorsed	Category	Summarise changes made	Reason for change	Consulted	Changes endorsed by
XXXXX	New Policy			ELT, ARCom, BOT	BOT
August 2025	Policy Review	Updated contact email address	New email address	---	---